

## Change of member information

Return to Great-West Life, Group Retirement Services

1-800-724-3402

Services for this plan are provided by The Great-West Life Assurance Company (Great-West). The policy is issued by London Life Insurance Company, a subsidiary of Great-West.

### EMPLOYER/PLAN SPONSOR INFORMATION

Name of employer/plan sponsor	Policy/plan number
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### MEMBER INFORMATION (please print)

Last name	Initial	First name	Certificate / Social insurance number
Business telephone number		Home telephone number	
( )	-	Ext.	( ) -

### IMPORTANT

- If the member's name has changed – complete **Part A**
- If an existing beneficiary's name has changed – complete **Part B**  
*(to change your beneficiary or to designate a new beneficiary, please complete the Designation of revocable beneficiary/trustee appointment form)*
- If the member's address has changed – complete **Part C**
- For RPPs only, if the member's province of employment has changed – complete **Part D**
- For RPPs and VRSPs/PRPPs only, if the member's spousal information has changed – complete **Part E**  
*(if the member is also designating the new spouse as their beneficiary, this change form is not required – complete the Designation of revocable beneficiary/trustee appointment form)*

### PART A – CHANGE OF MEMBER NAME

The member's name has changed from: \_\_\_\_\_  
to: \_\_\_\_\_

#### Reason for change:

- The member has married.
- The member is returning to her maiden name.
- The name of the member is incorrectly shown on Great-West Life's records.
- The name of the member has been legally changed.
- The member's legal name is \_\_\_\_\_  
but the member is commonly known by the name indicated above.
- Other \_\_\_\_\_

### PART B – CHANGE OF BENEFICIARY NAME AND/OR RELATIONSHIP TO MEMBER

**Please note that this is to change the name of an existing beneficiary only. If you are changing your beneficiary or a new beneficiary is being designated, please complete the Designation of revocable beneficiary/trustee appointment form.**

The beneficiary's name has changed from: \_\_\_\_\_  
to: \_\_\_\_\_

The beneficiary's relationship to the Member has changed from: \_\_\_\_\_  
to: \_\_\_\_\_

